

# Manager, Policy & Research, ITDP India

## Organization

The Institute for Transportation and Development Policy (ITDP) promotes sustainable and equitable transport worldwide. ITDP is a non-profit organisation headquartered in New York City with offices in Africa, Brazil, China, India, Indonesia, Mexico and the United States. ITDP's programs focus on bus rapid transit, non-motorized travel, travel demand management, parking, transport policy, and urban development. More information about ITDP can be found at [www.itdp.org](http://www.itdp.org).

In India, ITDP is active in Tamil Nadu, Maharashtra, Gujarat, Delhi, and Jharkhand. More information can be found at [www.itdp.in](http://www.itdp.in).

## Position and team

The Manager, Policy & Research, will help devise effective policy frameworks that facilitate the implementation of sustainable transport systems. Initially, these efforts will focus on efforts to develop state policies in Tamil Nadu, Maharashtra, and Jharkhand as well as national level policies. The scope of work also include city-level policies on non-motorised transport and transit-oriented development. Further, this person shall lead various research projects on sustainable transport and transit-oriented development.

Interested candidates should have a good understanding of institutional structures and budgeting processes. They should have excellent writing and verbal communication skills and should be well versed in the planning and design of sustainable transport systems.

The position is based out of ITDP India's head office, located in Chennai. The Manager will report to the Regional Director and work in close collaboration with team members in India and ITDP offices across the world.

## Scope of work

- Develop policies and methodologies for project evaluation and transport system benchmarking. Assess transport system performance using these methodologies.
- Evaluate the greenhouse gas and local pollution impacts of transport projects.
- Develop methodologies for long-range transport planning. Work with city and state governments

to create strategic transport investment plans.

- Analyse existing mechanisms for transport finance. Work with states and cities to identify new revenue streams and implement improved financial management systems.
- Assess existing institutional frameworks for transport system implementation and management. Compile resource materials on international best practices and work with cities, states, and the central government to reorganise existing institutional structures.
- Initiate and conduct innovative research projects to support ITDP's initiatives.
- Build a policy and research team at ITDP India
- Guide and manage the work of internal staff and external consultants to produce high quality work.
- Work with the communications and advocacy teams to create materials that facilitate implementation of ITDP initiatives.

## Key qualifications

- A Master's degree in transportation planning, urban planning, economics, environmental engineering, or other relevant field.
- Eight to ten years of relevant professional experience.
- Excellent English writing skills.
- Knowledge of transport policy and economics.
- Experience in project analysis techniques, particularly cost-benefit analysis.
- Familiarity with the budgeting process and institutional structure in Indian states and cities.
- Familiarity with the transport modeling process.
- Excellent spreadsheet based modeling skills.
- Ability to develop effective infographics and prepare high quality presentations.
- Familiarity with GIS.
- Familiarity with the Adobe suite preferred.

## Key attributes

- Committed to advancing ITDP's mission and to environmental and social justice.
- Excellent in research and analysis; enjoy working with numbers!
- Able to communicate well; make powerful presentations.
- Able to manage people and projects to produce successful outcomes.
- Able to manage multiple priorities and projects, even when under pressure.
- Able to maintain a balance between work quality and program priorities.
- Available to travel frequently within India and, at times, internationally.

The salary will be commensurate with experience. For more information send a resume, samples of written work, and an idea for improving the bus system in your city to [jobs.india@itdp.org](mailto:jobs.india@itdp.org).