

# Senior Associate - Transport Systems, India

## About the organisation

The Institute for Transportation and Development Policy (ITDP) is a not-for-profit organisation that works with cities worldwide to promote transport solutions that reduce traffic congestion, air pollution and greenhouse emissions while improving urban livability and economic opportunity. ITDP's programme areas include promoting sustainable transportation, e.g. public transportation including bus rapid transit (BRT), non-motorised transport, traffic reduction, and transit-oriented development (TOD). It has offices in Africa, China, India, Indonesia, Brazil, Mexico, and the United States.

The Urban Works Institute (UWI), a not-for-profit organisation registered under charitable trust act, represents ITDP in India. It provides in-depth support to government agencies to implement sustainable transport initiatives and develop progressive state and national level policies to scale-up the sustainable transport paradigm. ITDP India also engages extensively with media and other stakeholders to promote sustainable and equitable transport ideas. More information can be found at [www.itdp.in](http://www.itdp.in).

## About the position

We are looking for someone with a strong commitment to equity and sustainability and passion to improve urban life in India. S/he will provide in depth technical support for project planning, project implementation, policy guidance, and capacity building in multiple fields, including public transport, shared mobility, parking management, and strategic mobility planning in India and South Asia.

The Senior Associate, Transport Systems will be based in Pune and will report to the Maharashtra Program Manager. S/he will work closely with ITDP India's city teams, head office staff, and international experts.

## Job responsibilities

- Work with governments and public transport authorities to collect, process, and analyze transport data.
- Work with the ITDP India team to prepare high quality technical documents. In particular, prepare operational plans outlining how to improve operational efficiency and service quality in bus systems.
- Gather information on international best practices in transport system design and apply lessons learned in India.
- Conduct trainings of public transport agency officials in operations assessment and system planning.

- Prepare feasibility reports for transport systems.
- Prepare terms of reference documents for the appointment of consultants for operational planning, IT systems and infrastructure design for public transport systems
- Prepare service level agreements, functional specifications of various transportation projects. eg control centre for bus operations etc.

## Key qualifications

- A master's degree in urban/transportation planning or equivalent with three to five years of relevant professional experience.
- Familiarity with the implementation of sustainable transportation projects such as BRT, bus services, complete streets, parking management, transit-oriented development, etc.
- Experience of working with the public agencies on bid process management and project implementation monitoring.
- Excellent MS office skills required.
- Knowledge of vehicle technologies and emissions standards (preferred)

## Key attributes

- Strong commitment to advancing ITDP's mission and to environmental and social justice.
- Strong communication skills, including preparing effective graphics and making powerful presentations.
- Ability to meet project deadlines.
- Ability to maintain high standards while contributing pragmatic ideas.
- Availability to travel frequently within India and, at times, internationally.

The position will be based in Pune. The salary will be commensurate with experience. For more information, send a resume, samples of written work, and an idea for improving the bus system in your city to [jobs.india@itdp.org](mailto:jobs.india@itdp.org).